

# DAY CARE TAX ORGANIZER



COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

\_\_\_\_ Sole Proprietor \_\_\_\_ S Corporation \_\_\_\_ Corporation \_\_\_\_ LLC \_\_\_\_ Partnership

Owner \_\_\_\_\_ Tax ID Number \_\_\_\_\_

Gros Reciepts \_\_\_\_\_ Refunds \_\_\_\_\_ Other Income \_\_\_\_\_

# of hours available per week \_\_\_\_\_ # of weeks available per year \_\_\_\_\_

Total Area of Home \_\_\_\_\_ sq. ft. Total area used for Day care \_\_\_\_\_ sq. ft.

### INCOME/DEDUCTIONS

Advertising		Taxes	
Mileage		Day care License	
or Vehicle Expense		Travel	
Educational		Meals and entertainment	
Day Care Insurance		Yard Maintenance	
Interest loans/credit cards		Business phone / cell	
Legal/professional		Wages	
Office Expense		Preschool Expenses	
Rent on equipment		Cleaning Supplies	
Professional Cleaning			
Household maintenance			
Supplies			
Toys -Part Day Care		Toys 100% Day care	
# of Breakfasts		# of Lunches	
# of Snacks		# of Dinners	

### HOME OFFICE

General repairs		Direct repairs (by child)	
Home interest		Home Taxes	
Home insurance		Utilities	
Rent (if not owned)		Misc.	

Provide a list of all equipment purchased, date purchased, and amount paid for.